

APA style requires that your paper use a "Times New Roman" 12 point font and double spacing and one inch margins. For specific needs, see Purdue's On-Line Center at <http://owl.english.purdue.edu/owl/resource/560/01/>

TITLE PAGE & ABSTRACT

THE TITLE PAGE SHOULD DO THE FOLLOWING:

- Left align "Running head:" followed by the title of paper in all caps. The page number will be right-aligned (see "Working with Word" handout).
- List the paper's title, your name and the university's name, centered vertically and horizontally.

ABSTRACT: A HALF-PAGE. UN-INDENTED SUMMARY OF YOUR PAPER.

The abstract will be page two. It should do the following: Begin a different header with just the title of paper in all caps on left, with the page number on right. This header will be used in the rest of the paper.



IN-TEXT CITATIONS

EVERY TIME YOU USE ANOTHER AUTHOR'S IDEAS,
DO THE FOLLOWING:

- Put the author, date of publication, and page of quote in parentheses after the quote.
- Put the period outside the parenthesis.
- If there's no author, use the title of the article. If there's no page omit it or give the paragraph number using "para." instead of "p." If there's no date, put "n.d."

QUICK GUIDE

FULL CITATION However, such situations cause "permanent trauma to the formation of the brain" (Hunt, 1936, p. 42).

NO AUTHOR OR PAGE These stories show that one must ultimately have "resignation to fate" ("Existentialism," 2011).

DIVIDED CITATION In Thomas A. Moik's article (1990), he states, "Women in marriage have prescribed roles" (p. 25).

NO PAGE OR DATE This form of manipulation is present in a surprising 90% of marriages (Miles, Barn, & Phillips, n.d.).

BLOCK QUOTATIONS

If you use a quote that has more than forty words, make the quote its own paragraph. Indent the entire paragraph one half inch from the left margin, omit the quote marks, keep it double spaced, and put the citation after the final period.

QUICK TIP

You can also divide the citation:
When introducing the quote, just mention the author's name and put the date directly after in parenthesis. Then put the page number at the end.

HEADINGS

You will normally only use Level 1 headings to mark different sections. However, you can also create subsections for a Level 1 heading by using Level 2. Level 3 creates subsections for a Level 2. Never add space before or after headings.

LEVEL 1	Bold, centered, begin text on next line	Literary Movements
LEVEL 2	Bold, left-aligned, begin text on next line	The Postmodern Age
LEVEL 3	Bold, indented, end period, begin text	Postmodern Writer, Paul Auster. Paul Auster is noted for...

REFERENCES PAGE

The References page should start on a new page at the end of your document. Keep it double spaced with no extra space between entries, and create a hanging indent (see the “Working with Word” handout). Alphabetize by the first word of the reference entry.

<i>“References” is centered and unformatted</i>	References
<i>Web page (if not online periodical)</i>	Aderman, D. B. (2013). <i>Love is not enough for a healthy marriage</i> . Retrieved from http://psychcentral.com/blog/archives/2013/03/17/love-is-not-enough/
<i>Web page with an organization as the author</i>	CDC. (2013, April 24). <i>Marriage and divorce</i> . Retrieved from http://www.cdc.gov/nchs/fastats/divorce.htm
<i>Web page with no author</i>	<i>Existentialism</i> . (2011). Retrieved from http://www.online-literature.com/periods/existentialism.php
<i>Web page with unconventional author and no date</i>	GinnyKnows. (n.d.). <i>Five behaviors you didn't know you did</i> . Retrieved from http://www.ginnyknows.com/201170768/five-behaviors
<i>Print copy of book</i>	Hemingway, E. M. (1936). <i>For whom the bell tolls</i> . New York, NY: Harper Collins.
<i>Dictionary entry</i>	Hysteric, adj. and n. (n.d.). In <i>Oxford English dictionary</i> . Retrieved from http://www.oed.com.byui.idm.oclc.org/view/90639?redirectedFrom=hysteric
<i>Scholarly journal with two authors</i>	Moik, A. T., & Farnsworth, T. M. (1990, Spring). Reclaiming paradise: Role reversal : liberation in Sarah Orne Jewett’s “Tom’s Husband.” <i>Legacy</i> , 7(1), 23-29. Retrieved from http://www.jstor.org/stable/25679081
<i>Scholarly journal with DOI and more than seven authors</i>	Pike, L. E., Turner, R. H., Emerson, C. W., Willardson, A. M., Carter, L. T., Swensor H. F., . . . Merriman, Q. Y. (1990). Role Change. <i>Annual Review of Sociology</i> , 16, 8-110. doi:10.1108/03090560710821161
<i>Selection from anthology with editor and later edition</i>	Roethke, T. (1990). Root Cellar. In M. Meyer (Ed.), <i>The Bedford introduction to literature</i> (2nd ed.) (pp. 548-549). Boston, MA: Bedford Books.
<i>Newspaper article</i>	Rosenberg, T. (2013, November 16). To fight obesity, a carrot, and a stick. <i>The New York Times</i> , p. SR7.